



**INDIAN INSTITUTE OF PETROLEUM AND ENERGY
VISAKHAPATNAM**

Ref. No. IPE/NTS(Regular)/01/2024-25/AR/04

Date: 09.04.2026

NOTIFICATION

Subject: Declaration of Minimum Qualifying Marks for Written Test and Computer Proficiency Test (CPT) to be conducted as part of the selection process for the post of Assistant Registrar- Reg;

1. With reference to the IPE recruitment advertisement No. IPE/NTS (Regular) /01/ 2024-25 dated 15.03.2025 for the post of the **Assistant Registrar**, the details of shortlisted candidates along with the method of selection and syllabus for Written Test and Computer Proficiency Test (CPT) to be conducted as part of the selection process for the said post, placed on the Institute's website and also duly communicated to all the shortlisted candidates through the Call Letter.
2. In this relevance, as per the notified advertisement and Recruitment & Promotion Policy for Non-Teaching Staff of the Institute as amended from time to time, the minimum qualifying marks for **Written Test** and **Computer Proficiency Test (CPT)** to be conducted on **11.04.2026 (Saturday)** as part of the selection process, as decided by the Selection Committee for the said position, are as mentioned below:

Post Name	Test Name	Maximum Marks	Minimum Qualifying Marks for each test (in %)
Assistant Registrar	Written Test	80 Marks	45 %
	Computer Proficiency Test	20 Marks	45 %

3. The candidates who qualify in the **Written Test** will only be allowed for **Computer Proficiency Test (CPT)** as per the recruitment advertisement under reference and the *Recruitment and Promotion Policy for Non-Teaching Staff* of the Institute. The candidates who qualify in the both Written Test and Computer Proficiency Test, **individually**, will be allowed for Presentation and Interview.
4. This is for information to all the concerned.

Copy to: IPE Website.

Info: Director, IPE.



R. P. Dwivedi
09.04.2026
Registrar
R. P. DWIVEDI
Registrar
Indian Institute of Petroleum & Energy
Visakhapatnam