

Tender Ref No.: IYPE / Core Holder System / 2020-21 / 102

DATE: 09.02.2021

**NOTICE INVITING TENDERS**

**(Open Tender)**

**FOR CORE HOLDER SYSTEM**

**IYPE, VISAKHAPATNAM, ANDHRA PRADESH**

**(As per the specifications)**



**Indian Institute of Petroleum & Energy,**

Temporary Campus, 2<sup>nd</sup> Floor, AU Engineering College,  
Andhra University, Visakhapatnam,  
Andhra Pradesh – 530 003.

Phone No: 0891-2585152, 2856015

Email : [registrar@iipe.ac.in](mailto:registrar@iipe.ac.in) & [procurement@iipe.ac.in](mailto:procurement@iipe.ac.in),

Website : [www.iipe.ac.in](http://www.iipe.ac.in)

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**Time Schedule of various tender relate events**

**[For Procurement of Core Holder System]**

Last Date and Time for the receipt of Bids	01.03.2021 at 05.00 P.M.
Technical Bid Opening Date /Time	02.03.2021 at 11.00 A.M.
Financial Bid Opening Date / Time	Will be intimated later to only technically qualified Bidders
Contact Person	The Registrar (I/C), IIPE, Visakhapatnam.
Reference No:	IIPE / Core Holder System / 2020-21 / 102, dt. 09.02.2021

Signature of the Bidder with stamp



**CLARIFICATIONS**

Queries, if any, can be made through e-mail only to [procurement@iipe.ac.in](mailto:procurement@iipe.ac.in)

Queries received via any mode other than through the e-mail id mentioned above shall not be entertained. The queries should only be sent in the following format on the official letterhead of the company.

S.No.	Page No. (Tender Ref.)	Clause (Tender Ref.)	Description (Tender Ref.)	Query

If there is any addendum / corrigendum related to tender, it shall be intimated through email only. No other mode of notice will be given.

The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made, if any. Bidders are totally responsible for incorporating / complying with the changes / amendments issued, if any.

If the last date of receiving / opening of the bids coincides with a holiday, then the next working day shall be the receiving / opening date.

**The Technical Bid along with the relevant documents should be attached. Hard copies of Price bid only shall be considered.**



*N. N. G. S. S.*  
**REGISTRAR (I/C)**  
**IIPE, VISAKHAPATNAM**  
*Subys*

For any clarification and further details on the above tender, please contact. 0891-2585152, 2856015  
 Website: [www.iipe.ac.in](http://www.iipe.ac.in)



INDIAN INSTITUTE OF PETROLEUM AND ENERGY  
Visakhapatnam – 530 003

NOTICE INVITING TENDER FOR PROCUREMENT OF  
CORE HOLDER SYSTEM

Ref No.: IIPE / Core Holder System / 2020-21 / 102

Date: 09-02-2021

The Indian Institute of Petroleum and Energy (IIPE) is an autonomous institute under the Ministry of Petroleum & Natural Gas, Govt. of India and backed by public sector Oil and Gas giant viz. HPCL, IOCL, ONGC, GAIL, OIL whose CEOs are on the Board of IIPE. All Faculty of the Institute are continuously striving for bringing excellence in the teaching-learning process as well as in the research activities.

Tenders are invited for **supply of Core Holder System** to IIPE.

Sealed Quotations under two cover systems (1. Technical and 2. Financial) are invited from reputed Organizations / Agencies for Supply of Core Holder System to IIPE Visakhapatnam, Andhra Pradesh as per the terms and conditions, so as to reach the Office of the Registrar (I/C) on or before the scheduled date and time.

**Technical Bid** : Enclose duly filled up & stamped ACTC, annexure (except annexure-II), specification sheets along with Technical Part of your offer. Super scribe the envelope with “ **IIPE / Core Holder System / 2020-21 / 102, dt. 09.02.2021 – Technical Bid Due date : 01.03.2021 @ 05.00 PM** ”.

**Financial Bid** : Enclose Financial offer with price duly filled. Super scribe the envelope with “ **IIPE / Core Holder System/2020-21/102, dt. 09.02.2021– Financial Bid,Due date : 01.03.2021 @ 05.00 PM** ”

Enclose both the above envelopes in a Common Envelope. Super scribing with “ **IIPE / Core Holder System / 2020-21 / 102, dt. 09.02.2021 – Due date : 01.03.2021 @ 05.00 PM** ”

Interested eligible bidders may download the set of bidding documents i.e., specifications, Terms and Conditions and format for Financial Bid etc., from our website [www.iipe.ac.in](http://www.iipe.ac.in).



The tender documents shall be submitted in a sealed envelope bearing the following reference on the top left corner: **Ref No.: IIPE / Core Holder System / 2020-21 / 102, dt. 09.02.2021** addressed to:

**The Tender Box,  
C/o The Registrar (I/C),  
Indian Institute of Petroleum and Energy,  
2<sup>nd</sup> Floor, AU Engineering College,  
Andhra University, Visakhapatnam – 530 003.**

Bid(s) received beyond the due date and time of submission will be rejected. No tender document will be entertained by E-mail / FAX. The Institute shall not be responsible for any postal delay about non-receipt / non-delivery of the tender documents.

Technical bid(s) will be opened at Indian Institute of Petroleum and Energy, 2<sup>nd</sup> Floor, AU Engineering, Andhra University, Visakhapatnam – 530 003 in the presence of the bidder(s) or their authorized representative(s) who are present at the scheduled time. **The opening of the price bids will be intimated later to the technically qualified bidder(s).**

In the event of the due date of receipt and opening of the tender being declared as holiday for the Institute, then due date of receipt / opening of the tender will be the next working day at the same time.

The tender documents duly signed and stamped on each page shall be submitted in original with the Technical bid as a proof to confirm the acceptance of the entire terms and conditions of the tender. Any amendment and / or addition made to the tender documents are not permissible after opening of the tender. Incomplete tenders will be summarily rejected.

The Institute reserves the right to reject any or all tenders, wholly or partly or close, the tender at any stage prior to the award of contract without assigning any reason whatsoever.





**ITEM DESCRIPTION**

S.No	Item Description	Qty	Technical Specifications	
01	CORE HOLDER SYSTEM  (To carry out surfactant/polymer flooding and matrix acidization studies at elevated temperature and pressure conditions)	01	Core of Diameter	1 inch, 1.5 inch, 2.0 inch
			Core of Length	1 to 5 inches or more
			Maximum operating pressure rating	6000 psi or above
			A hot air oven to provide homogeneous, isothermal testing conditions with temperature controller and digital display	<ul style="list-style-type: none"><li>Up to 150<sup>0</sup> C or above</li><li>Accuracy of <math>\pm</math> 2<sup>0</sup> C</li></ul>
			A Hand Pump to provide Overburden (Confining) pressure with high pressure fittings and valves etc.,	<ul style="list-style-type: none"><li>Up to 5000 psi or more</li><li>Confining fluid as oil</li><li>Analogue confining pressure gauges (both for high pressure and low</li></ul>
			Back pressure controller plus regulator system	<ul style="list-style-type: none"><li>Atmospheric to at least 2000 psi</li><li>Suitable for acid flooding at elevated temperature</li></ul>
			System must be compatible / corrosion resistant with acid flooding (10 % HCL or higher concentration) at elevated temperature (Eg. Wetted part made of Hastelloy)	
			High Pressure Needle valve for Inlet & Outlet	
			All pressure controls, pressure gauges, valve fittings etc., must be mounted on a Panel	
			A stand / table with wheels to support Panel	
			A stand with wheels to support Oven	
			Viton Sleeve atleast five Quantity each with respect to core diameter	
			One set of spare parts, fittings, tubing etc., for core holder	
			Test Certificates for tubing fittings and other accessories	
Additional Accessories				
S.No	Item Description	Qty	Technical Specifications	
01	Sand Pack Holder with nitrile seals for use at ambient conditions of pressure and room temperature	02	Made of Acrylic (Transparent) Temperature rating : ambient Lenght : 15 inch Inner Dia : 1.5 inch	
02	Sand Pack Holder with viton seals for use under temperature upto 125 <sup>0</sup> C	01	Wetted part : Stainless steel Pressure rating : 2000 psi or more Temperature rating : up to 125 <sup>0</sup> C or more Length : 15 inch Inner Dia : 1.5 inch	



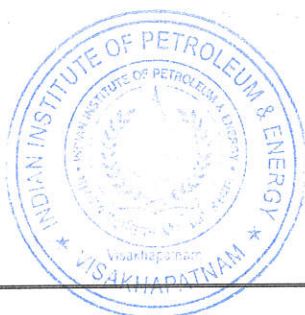
**Bidder's Eligibility Criteria (Mandatory Provisions) :**

It is mandatory for the potential bidders to ensure that the following minimum eligibility criteria is met in order to participate in the process

1. Bidder should have PAN and a valid Registration under GST.
2. The Agency should not have been blacklisted by Central / State Govt. / PSU at any point of time, nor is any criminal case registered / pending against the Agency or its Owner / Partners anywhere in India.
3. Bidder(s) should submit self-attested hard copies of the above relevant documents or else the bid shall be treated as unresponsive & invalid.
4. All the above documents should be clearly stamped and signed by the authorized signatory of the bidder.
5. All supporting documents in support of above clauses shall be produced along with Technical Bid documents.
6. All document shall be serially numbered
7. The bidder(s) should produce back up documents like purchase orders etc., for the above-mentioned item.

**SPECIAL TERMS & CONDITIONS :**

1. The rate quoted should be valid for a minimum period of 90 days. No Claim for escalation of the rate will be considered after opening of tender.
2. Quotation price should be in Indian Rupees only
3. Notwithstanding, from the time of Bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it shall do so in writing.
4. A prospective bidder requiring any clarification of the tender document may contact to Ph. No. 0891-2856015, 2585152
5. At any time prior to the last date of receipt of bids, Institute may for any reason, at its own initiative, modify the tender document by an amendment.
6. This TENDER document is non-transferable.





(to be printed on bidder's letterhead)  
LETTER OF SUBMISSION OF TENDER

The Registrar (I/C),  
Indian Institute of Petroleum and Energy,  
2<sup>nd</sup> Floor, AU Engineering College,  
Andhra University, Visakhapatnam – 530 003.

Subject: Procurement of Core Holder System for IIPE against Tender No.: IIPE/Core Holder System / 2020-21/102, dt. 09.02.2021

Dear Sir,

Subject to the conditions given in the tender documents, I/We hereby submit Proposal for Core Holder System for IIPE, Visakhapatnam against Tender No. IIPE / Core Holder System / 2020-21/102, dt. 09.02.2021 for IIPE, Visakhapatnam at the rates specified in the Financial Bid (Annexure - II of the tender document). I/We hereby certify that I/We have read all the terms and conditions of the tender document and agree to abide by them unconditionally

**Declaration**

I/we \_\_\_\_\_, the undersigned being authorized signatory of \_\_\_\_\_ for submission of "Proposal for Core Holder System to IIPE, Visakhapatnam against Tender No.: IIPE / Core Holder System / 2020-21 / 102, dt. 09.02.2021, hereby declare that all the documents submitted and details furnished are true and correct to the best of my knowledge. I understand that if at any time, during or after the tender process or after award of contract, the documents or the details submitted are found to be false / manipulated / fabricated with a mal-a-fide intention, the bid will be summarily rejected / contract be nullified and suitable action as deemed fit be initiated against our firm / company / agency.

Name of the Bidder (firm/Co./agency): \_\_\_\_\_

Address of Registered / Branch office: \_\_\_\_\_

Authorized person's Name and designation: \_\_\_\_\_

Contact No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date:

Signature:

Place:

(Company Seal)

Full name:

NOTE: All correspondence from this office shall be addressed to the above address and e-mail id only.

**FINANCIAL BID****TENDER ENQUIRY NO. : IIPE/Core Holder System/2020-21/102, Dt. 09.02.2021**

S. No.	Name of Equipment with Specifications	Qty	Basic Cost (INR)
1	<b>Core Holder System</b> (As per specifications mentioned in Tender Enquiry)	01	
2	Sand Pack Holder with nitrile seals for use at ambient conditions of pressure and room temperature (As per specifications mentioned in Tender Enquiry)	02	
3	Sand Pack Holder with viton seals for use under temperature upto 125° C (As per specifications mentioned in Tender Enquiry)	01	
<b>GRAND TOTAL</b>			

Note :

1. Agency to quote basic cost only. GST shall be applicable extra.
2. Tender will be evaluated on Grand Total lowest basis and part orders shall not be applicable.

(To be printed on Agency's letterhead)

Non-Blacklisting declaration

The Registrar (I/C),  
Indian Institute of Petroleum and Energy,  
2<sup>nd</sup> Floor, AU Engineering College,  
Andhra University, Visakhapatnam – 530 003.

Sub : Non-Blacklisting declaration in connection with IIPE, Visakhapatnam, AP, India Tender  
Proposal for Core Holder System to IIPE against Tender No.: IIPE / Core Holder  
System / 2020-21 / 102, dt. 09.02.2021

Dear Sir,

This is to notify you that our Firm / Company / Organization intends to submit a proposal in  
response to invitation for Proposal for Core Holder System against Tender No.: IIPE/Core Holder  
System / 2020-21 / 102 , dt. 09.02.2021.

In accordance with the above we declare that:

a. We are not involved in any major litigation that may have an impact of affecting or  
compromising the delivery of services as required under this assignment.

b. We are not blacklisted by any Central / State Government / Agency of Central / State  
Government of India or any other country in the world / Public Sector Undertaking / any Regulatory  
Authorities in India or any other country in the world for any kind of fraudulent activities.

Sincerely,

Date:

Signature:

Place:

Full name:

(Company Seal)



Format – A

(to be printed on Agency's letterhead)

**LETTER OF AUTHORISATION FOR ATTENDING TECHNICAL BID OPENING**

Subject: Proposal for Core Holder System against Tender No.: IIPE/Core Holder System / 2020-21 / 102 , dt. 09.02.2021.

The undermentioned person is hereby authorized to attend the bid opening for the tender mentioned above on behalf of \_\_\_\_\_ on \_\_\_\_\_.

Name: \_\_\_\_\_

Specimen Signature: \_\_\_\_\_

Officer authorized to sign the bid documents on behalf of the bidder.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Office seal:

- Note: 1. Only one representative will be permitted to attend bid opening. Alternate representative will be permitted when regular representative is not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.

(to be printed on Agency's letterhead)

**BID SECURING DECLARATION FORM**

Date : \_\_\_\_\_

Tender No. IIPE/Core Holder System /2020-21/102

To,  
The Registrar (I/C),  
Indian Institute of Petroleum and Energy,  
2<sup>nd</sup> Floor, AU Engineering College,  
Andhra University, Visakhapatnam – 530 003.

I / We. The undersigned, declare that :

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of **one year** from the date of notification if I am / We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) Having been notified of the acceptance of our Bid by the purchase during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not successful Bidders, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Officer authorized to sign the bid documents on behalf of the bidder.

Specimen Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Duly authorized to sign the bid for an on behalf of (Complete Name of Bidder)

Dated on \_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_ (Date of Signing)

Corporate Seal (where appropriate)

(Note : In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

**ATTACHMENT FOR TENDER ENQUIRY NO. : IIPE/Core Holder System/2020-21/102**

**AGREED COMMERCIAL TERMS AND CONDITIONS**

**To be duly filled, signed and submitted along with your unpriced offer failing which your offer is liable for rejection**

S NO	DESCRIPTION	PARTY'S CONFIRMATION
1.	<b>Bid Submission:</b> "Two Bid System: Un-priced bid and priced bid submitted separately. In case either (a) the Vendor submits both the Un-Priced offer in open condition as well as the Priced offer in open condition in the same envelope, or (b) in case ONLY Priced Bid is submitted, or (c) Price is mentioned in the envelope marked as "Un-Priced Bid" such Offers shall be <b>SUMMARILY REJECTED</b> , WITHOUT ANY reference to and/or correspondence with the Vendor.	
2.	<b>Delivery &amp; Installation :</b> Free Delivery & installation at IIPE, Visakhapatnam, within 08 weeks for delivery and 09 weeks for installation of the time from the date of PO	
3.	<b>GST</b> A: Please note that the rates quoted shall be inclusive of all charges and <b>exclusive of GST</b> . B: <b>Applicable GST</b> as per Govt. Guidelines shall be paid <b>extra</b> It may be noted that IIPE is educational society. Vendor to quote GST accordingly. Please specify HSN code for the subject supply	
4.	<b>Payment Terms :</b> 100% of the bill amount duly recommended by the user after installation & commissioning of the equipment shall be paid within 15 days of receipt of the bill.	
5.	<b>Warranty period: 02 YEARS</b> from date of satisfactory installation & commissioning	
6.	Technical Compliance Report to be submitted	
7.	<b>Performance Bank Guarantee (PBG):</b> Vendor shall furnish Performance Bank Guarantee (PBG) for 03% value of total order value, which shall be valid for the Guarantee period and further one (1) month period.	
8.	<b>Price Reduction Clause:</b> If delay in delivery from the CDD, then deduction of 0.5% of PO value for every week of delay and max. 5% of PO value will be applicable.	
9.	<b>Firm Prices:</b> Quoted prices shall remain firm and fixed till complete execution of the order.	
10.	<b>Validity of Offer :</b> The rates quoted are valid for <b>03 months</b> from the due date of tender.	
11.	Following documents have to be submitted along with your bid in unpriced envelope: a) Copy of PAN Card b) Copy of Provisional GST Certificate c) Technical Compliance Statement with respect to tender specifications Please confirm that you have submitted the above documents in unpriced envelope.	



### VENDOR's CONFIRMATION

The Terms & Conditions mentioned in the Tender Enquiry, mentioned above, are acceptable to us. We have submitted our Offer accordingly. We have NOT taken any Technical and / or Commercial Deviations and in case of Order, we will supply the materials as per the details specified in Tender Enquiry / RFQ specified above.

Vendor's Name	
Vendor's Address (In case of order, PO shall be placed at this address)	
PAN Number	
GSTIN Number	
Name of the Authorised Signatory	
Designation of the Authorised Signatory	
E-Mail Address of the Authorised Signatory	
E-Mail Address of Alternate Contact Person	
Mobile Number of the Authorised Signatory	
Telephone Number of the Vendor	
Fax Number of the Vendor	