



**भारतीय पेट्रोलियम और ऊर्जा संस्थान**  
**INDIAN INSTITUTE OF PETROLEUM AND ENERGY**

**Minutes of the 11<sup>th</sup> meeting of the 'Board of Governors' IIPE,**  
**held on 12<sup>th</sup> October, 2021 from 1500 hrs, both offline**  
**and virtually through Cisco Webex**

<b>Ser</b>	<b>Agenda</b>
1.	Confirmation of the Minutes of the 10 <sup>th</sup> meeting of BoG of IIPE held on 05 <sup>th</sup> August, 2021 and submission of Action Taken Report. <b>(Annexure-1)</b>
2.	Ratification of deliberations of the 5 <sup>th</sup> meeting of the Finance Committee, held on 12 <sup>th</sup> October, 2021. <b>(Annexure-2)</b>
3.	Ratification of deliberations of the 6 <sup>th</sup> meeting of the Building & Works Committee, held on 08 <sup>th</sup> October, 2021. <b>(Annexure-3)</b>
4.	Presentation of the Annual Report for 2020-21. <b>(Annexure-4)</b>
5.	Presentation of the Audited Financial Report for F.Y. 2020-21. <b>(Annexure-5)</b>
6.	Recommendations of the Selection Committees made for filling up of various faculty positions and NTS posts (Deputy Librarian & Officers IT).
<b><u>Reporting</u></b>	
7.	Nomination of new SPOC from Mentor Institute.
8.	Status of the construction of the new temporary campus.
9.	Reporting on the date for 3 <sup>rd</sup> meeting of the General Council.
10.	Any other item with the permission of the chair.



**Agenda Item No. 1: Confirmation of the Minutes of the 10<sup>th</sup> meeting of BoG, IIPE held on 05<sup>th</sup> August, 2021 and submission of Action Taken Report.**

It is submitted that the copy of the Minutes of the 10<sup>th</sup> meeting of the 'Board of Governors' of IIPE held on 05<sup>th</sup> August, 2021, were circulated to all the honourable members through email on 07<sup>th</sup> August, 2021 for comments / observations, if any. However, no further comments/ remarks were received from the learned members.

The Minutes of the 10<sup>th</sup> meeting of BoG, are submitted herewith for consideration and approval. The same are placed at Annexure-1.

The Ex-Officio Secretary, BoG, will present the Action Taken Report on the Minutes of the 10<sup>th</sup> meeting of the 'Board of Governors', held on 05<sup>th</sup> August, 2021.

**Approval Sought:** The Board may confirm the minutes of its 10<sup>th</sup> meeting held on 05<sup>th</sup> August, 2021 and may ratify the action taken report submitted by IIPE.

**Resolution:** - Resolved that the Minutes of the 10<sup>th</sup> meeting of the 'Board of Governors' of IIPE held on 05<sup>th</sup> August, 2021 be confirmed and the action taken report submitted by the Ex-officio Secretary, be ratified.

**Agenda Item No. 2: Ratification of deliberations of the 5<sup>th</sup> meeting of the Finance Committee, held on 12<sup>th</sup> October, 2021.**

The 5<sup>th</sup> meeting of the Finance Committee, IIPE is held on 12<sup>th</sup> October, 2021 (FN), to discuss and deliberate on the set-in agenda.

The deliberations of the Finance Committee, meeting held on 12<sup>th</sup> October, 2021 are placed at Annexure-2.

**Approval sought:** The Board may consider and ratify the recommendations of the Finance Committee, meeting held on 12<sup>th</sup> October, 2021.

**Resolution:** Resolved to ratify the deliberations of the 5<sup>th</sup> meeting of the Finance Committee, held on 12<sup>th</sup> October, 2021, as submitted in the Annexure-2.

**Agenda Item No. 3: Ratification of deliberations of the 6<sup>th</sup> meeting of the Building & Works Committee, held on 08<sup>th</sup> October, 2021.**

It is submitted that the 6<sup>th</sup> meeting of the 'Building & Works Committee', IIPE was held on 08<sup>th</sup> October, 2021 to discuss and deliberate on the set-in agenda.



The deliberations of the 6<sup>th</sup> meeting of the Building & Works Committee, are placed at Annexure-3.

**Approval Sought:** The Board may consider and ratify the deliberations of the 6<sup>th</sup> meeting of the Building & Works Committee, held on 08<sup>th</sup> October, 2021.

**Resolution:** - Resolved for ratification of the minutes of the 6<sup>th</sup> meeting of the Building & Works Committee, held on 08<sup>th</sup> October, 2021, as submitted in the Annexure-3.

#### **Agenda Item No. 4: Presentation of the Annual Report for 2020-21.**

As per Section 28 of the IIPE Act, 2017, the institute shall prepare for every year a report of its activities during that year and submit the report to the Central Government in such form and on or before such date as may be provided by the Statutes and a copy of this report shall be laid before both Houses of Parliament within one month of its receipt.

As such, the Annual Report for the year 2020-21 on various activities held at IIPE during the period, is being submitted to the Esteemed members for their consideration and suggestions/ approval. The copy of the Annual Report for the year 2020-21 is placed at **Annexure-4**.

**Approval sought:** The Board may consider the Annual Report for the year 2020-21 and approval may be accorded for further transmission of the same to the MoP&NG for placing before both the Houses of the Parliament as per the procedures laid down therein.

**Resolution:** The Board has approved the Annual Report in principle and suggested that the bilingual report be submitted to all the concerned authorities as per the procedures mentioned in the IIPE Act, 2017.

#### **Agenda Item No. 5: Presentation of the Audited Financial Report for F.Y. 2020-21.**

It is submitted that as per the Section 27 (4) of the IIPE Act, 2017, the accounts of the Institute as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf together with the audit report thereon shall be forwarded annually to the Central Government and the Government shall cause the same to be laid before each House of Parliament.

In accordance with the above provisions, the Financial Report for the F.Y. 2020-21 in respect of IIPE, has been prepared and the same is audited by M/s Rao & Manoj Associates, Chartered Accounts, an empanelled firm by the Comptroller & Auditor-General of India. The copy of the audited Financial Report for F.Y. 2020-21 is placed at Annexure-5.

**Approval sought:** The Board may consider the audited Financial Report for F.Y. 2020-21 and approval may be accorded for further transmission of the same to the MoP&NG for placing before both the Houses of the Parliament as per the procedures laid down therein.



**Resolution:** - It is resolved that the audited Financial Report for F.Y. 2020-21, as placed at Annexure-5, be ratified. It is directed that the report be submitted to all the concerned authorities as per the provisions of the IIPE Act, 2017. The Board has further suggested that the sums mentioned under different heads in various schedules in the Financial Report, must be provided with the complete details of such summation, for self-understanding.

**Agenda Item No. 6: Recommendations of the Selection Committees made for filling up of various faculty positions and NTS posts (Deputy Librarian & Officers IT).**

As submitted, IIPE has notified the following recruitment advertisements for various faculty & Non-teaching positions:

- (i) **IIPE/TS/01/2021-22 dated 04.06.2021** – For the positions of Professors, Associate Professors & Assistant Professors in Petroleum Engineering, Chemical Engineering, Mechanical Engineering & Earth Sciences (Rolling Advertisement);
- (ii) **IIPE/NTS/01/2021-22 dated 04.06.2021** – For the position of Registrar;
- (iii) **IIPE/NTS/02/2021-22 dated 04.06.2021** – For various NTS posts such as Deputy Librarian (01), Officers IT (03), Technician (02), Technical Assistants (05), Lab Assistants (05) & Secretary to Registrar (01);

**Officers IT (Software/ System/ Network Engineer):** The written examination for the posts of Officers IT (Network/ System/ Software Engineer) was held on 16<sup>th</sup> August, 2021 and the final interviews for shortlisted candidates were held on 16<sup>th</sup> & 17<sup>th</sup> September, 2021.

**Deputy Librarian:** The interviews for the shortlisted candidates were held on 14<sup>th</sup> September, 2021.

**Faculty Positions (Petroleum Engg./ Chemical Engg./ Earth Sciences):** The 1<sup>st</sup> phase of interviews to the shortlisted candidates were held during 06-11 Sept 2021. Subsequently, the final phase interviews were held from 04-07 October, 2021.

The panel of candidates recommended by the various selections committees for the above said posts after the final stage of interviews, are placed herewith.

**Approval sought:** The Board is requested to approve the panel of candidates recommended by the respective Selection Committees for Faculty positions in Chemical Engineering, Petroleum Engineering & Earth Sciences and NTS positions such as Officer IT (Software Engineer), Officer IT (Network Engineer), Officer IT (System Engineer) and Deputy Librarian.

**Resolution:** - Resolved to ratify the panel of candidates as recommended by the respective Selection Committees for faculty positions & NTS posts (Officer IT & Deputy Librarian), presented to the Board, as furnished below and the names as listed in Annexure 6.



Ser	Name of the Dept./ Post Name	No. of Posts
<b>Faculty Positions</b>		
(a)	Chemical Engineering	(i) 01 Associate Professor; (ii) 05 Asst. Professor;
(b)	Earth Sciences	(i) 01 Professor;
(c)	Petroleum Engineering	(i) 02 Asst. Professors;
<b>NTS Posts</b>		
(d)	Officer IT	01 Officer IT (Software Engineer); 01 Officer IT (Network Engineer); 01 Officer IT (System Engineer);
(e)	Deputy Librarian	01 Deputy Librarian;

It is approved for issuing the offer of appointment to the selected candidates. Further, it is suggested that the pay protection and other service norms to be considered as recommended by the Selection Committees and as per norms of IIPET while offering the appointment orders for the above faculty & NTS positions.

#### REPORTING AGENDA

##### **Agenda Item No. 7: Nomination of new SPOC from Mentor Institute.**

As submitted during the 10<sup>th</sup> meeting of the BoG, Prof. Sudarshan Neogi, the erstwhile SPOC from the mentor institute (IIT Kharagpur), was retired on 31<sup>st</sup> July, 2021, on attaining the superannuation age.

Subsequently, Prof. B.C. Meikap, Professor and Head, Department of Chemical Engineering, IIT Kharagpur has been nominated as SPOC from the mentor institute.

**Reported:** The information regarding the nomination of new SPOC from mentor institute is reported to the Board. It is further informed that the SPOC is very responsive and supportive for ERP and other areas where the coordination is required for IIPET. BOG members noted the same.

##### **Agenda Item No. 8: Status of the construction of the temporary campus.**

The present status of the construction of the new temporary campus for IIPET is submitted herewith for kind perusal and information to the learned members.

- (i) Out of 61 footings and columns, concreting works for 41 footings and 36 columns (one lift) are completed.
- (ii) Backfilling in foundation and plinth is in progress;
- (iii) The fabrication of steel stanchions is also in progress.



**Reported:** The status of the construction of the new temporary campus was appraised photographically and the BoG has noted the same with satisfaction.

**Agenda Item No. 9: Reporting on the date for 3<sup>rd</sup> meeting of the General Council.**

It is submitted that Section 3 of the Statutes of IIPET mandates that the General Council shall meet at least once in a calendar year on a date to be fixed by the Chairperson. The 2<sup>nd</sup> meeting of General Council, under the Chairmanship of the Secretary, MoP&NG, was held on 09<sup>th</sup> December, 2020. The 3<sup>rd</sup> meeting of the General Council in the current year 2021 is yet to be scheduled.

In this regard, IIPET plans to held the meeting in the 3<sup>rd</sup> week of the November, 2021 and to request the Chairman, General Council accordingly. The same is submitted to the learned members for their kind information.



**Reported:** - It has been informed that the General Council meeting takes place in October/ November every year. In this regard, IIPET will forward a letter to the Secretary, MoP&NG who is the Chairperson for the GC, requesting a suitable date for the 3<sup>rd</sup> meeting of the General Council. The Board noted the information.

**Agenda Item No. 10: Any other item with the permission of the Chair.**

With the permission of the Chair, the Director, IIPET has placed the following items under any other item.

**Agenda Item No. 10A: Hiring of the services of the Distinguished Professor.**

The Director has proposed to invite a senior professor for providing expertise in Automation/ Artificial Intelligence/ Statistics for all the engineering branches that are being offered at IIPET. As per the guidelines of MoE, all other Institutes of National Importance made it mandatory as the Artificial Intelligence course is one of the important programs in each and every department.

In this background, the Director, IIPET had provided the CV of Prof. PS Avadhani, Professor of Computer Science, which was shared to the BoG members for consideration.

The BoG after taking note of the expertise of the said Professor and after considering the same, approved to invite Prof. PS Avadhani as Visiting Professor with a consolidated pay of Rs. 1.5 lakhs per month. Further, on need basis, the term can be extendable on mutual consent. He will not be eligible for other benefits such as CPDA, Medical Insurance etc., which are applicable to other regular faculty of the Institute.

**Agenda Item No. 10B: Departments at IIPET.**

The Director, IIPET has proposed to operate with five departments which basis to the creation of one additional department to the existing, as mentioned below: -

- (i) Dept. of Fundamental Science (Proposed to rename the existing Dept. of Humanities & Sciences);
- (ii) Dept. of Engineering and Automation (Proposed to rename the existing Dept. of Mechanical Engg. & other Engg. Programs);
- (iii) Dept. of Earth Sciences (newly proposed);
- (iv) Dept. of Petroleum Engineering (already exists, no change is proposed);
- (v) Dept of Chemical Engineering (already exists, no change is proposed);

The BoG having considered the importance of engineering and automation which is becoming the rapid tool for development of approved engineering branches, ratified the proposal for operating with the above 05 departments at IIPET which includes 01 newly proposed 'Department of Earth Sciences'.



**Agenda Item No. 10C: Remuneration/ Honorarium to experts while inviting from foreign countries.**

The Director said that experts are being invited from foreign countries to give online classes to the students of IIPE. In this relevance, he proposed for the remuneration/ honorarium to pay \$200 per guest lecture to the expert members while inviting from foreign countries.

**Resolution:** BoG has considered the above proposal and approved the same.

*D. B. Muralikrishna*  
20/10/21

(Dr. B Muralikrishna)  
Registrar (I/c) &  
Ex-officio Secy, BoG, IIPE

Date: 20 Oct 2021