

**Minutes of 1<sup>st</sup> Meeting of the General Council, Indian Institute of Petroleum and Energy (IPE) held on Thursday, 21<sup>st</sup> November, 2019 under the Chairmanship of Secretary, Ministry of Petroleum and Natural Gas.**

List of participants is annexed.

2. At the outset, Secretary (PNG) welcomed all the participants.

**Presentation on the progress of Institute by Director**

3. The Director, IPE, Visakhapatnam made a presentation on the progress achieved by the Institute. It was suggested to fill the vacancies on top priority basis including by employing faculty from other Institutes on deputation basis or any other mode so that sufficient faculty members are available for the IPE especially at the level of Associate Professors and Professors.

**Submission of audited accounts for the FY 2018-19**

4. Audited Accounts for the year 2018-19 were presented and the same were approved by General Council members. As on date Rs. 70.13 crore have been received by IPE from the Government during the past four years. Utilization of this amount under the various categories needs to be clarified by the IPE. General Council advised that the Government norms on refund of the unutilized fund to the Government may be studied by IPE for appropriate action.

**Submission of Annual report FY 2018-19**

5. The Annual Report for the year 2018-19 was placed before the General Council for the consideration. Chairman, IOCL suggested that greater inputs on the academic activities need to be part of future reports. CMD, HPCL suggested that a report on the research activities and academic achievements may be circulated periodically to all the CMDs of Oil PSUs and the Members of the General Council.

**Nomination of a member of Finance Committee from among the esteemed Members of General Council**

6. General Council after deliberation, approved to nominate Shri Kishanu Sengupta, Chief General Manager (Finance) HPCL, Visakhapatnam Refinery as member for the Finance Committee of IPE.

**Status for construction of Infrastructure in Phase-1 at Vangali Village, Visakhapatnam where the IPE is proposed for its new buildings**

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7. Status for the same was apprised to the General Council members. Members suggested that a Committee of experts in the field be sent up by IIPE to review the proposed construction of pre-fabricated structures for the new campus. IIPE may lead this effort with the assistance from HPCL also to propose better methodology/ alternatives.

**Placement for the 1<sup>st</sup> Batch of Students by the end of the academic year 2019-20**

8. IIPE appealed to all the PSUs to include IIPE in their respective panels for Campus recruitment for placement of the 1<sup>st</sup> Batch of the students by the end of the academic year 2019 – 2020. The Industry representatives in the GC stated that they will visit IIPE during campus recruitment, and selection will be done on merits. CMD, GAIL advised to include syllabus/ paper on project management and communication skills as subjects in the curriculum to improve employability for all the students. It was informed that GAIL shall provide necessary assistance / guidance in this regard to IIPE.

**Starting Ph.D and P.G. Program at IIPE**

9. It was proposed to start Ph.D. programs from the academic year 2020 – 21 and PG programs after shifting to the permanent campus, which was approved by the General Council. Further, the General Council suggested to coordinate with MHRD in getting fellowship to the proposed Research Scholars of IIPE.

10. The Members advised the Director to frame the plans for future course of action with an aim of making the IIPE as an institute of repute in academics, including research and consultancy.

11. The meeting ended with thanks to the Chair and the participants.

### List of Participants

1. Dr.M.M.Kutty, Secretary, MoPNG–In chair
2. Shri. Rajiv Bansal, Secretary OIDB
3. Shri. Sanjiv Singh, Chairman, IOCL
4. Shri M K Surana, CMD,HPCL
5. Dr. Ashutosh Karnatak, CMD, GAIL
6. Dr. V S R K Prasad, Director, IPE
7. Shri. Arun Mittal, OISD

#### Others

8. Shri Ashish Chatterjee, Joint Secretary, MoPNG
9. Shri D V Shastry, ED, GAIL
10. Shri J.C.Babu, DS, MoPNG
11. Shri A.S.V. Ramanan, OSD, IPE
12. Dr. B Murali Krishna, Dy. Registrar, IPE
13. Ms. Kalika Devi, Finance Officer, IPE