



# Indian Institute of Petroleum & Energy

2nd Floor, AU Engineering College Main Block, Andhra University,  
Visakhapatnam-530003, Andhra Pradesh, INDIA

Advertisement No.	<b>IIPET/NTS/02/2022-23</b>	Affix here recent passport size photograph
Post Applied for	<b>Junior Technical Officer (IT Software)</b>	
Present position		

**1. Candidate's Full Name :**  
(in Block Letters)

**2. Mother's Name :**

**3. Father's Name :**

**4. Addresses:**

***Corresponding Address (with Pin code):***

**Phone:**

**Email:**

***Permanent Address (with Pin code):***

**Phone:**

**Email:**

5.	Date of Birth (As per Birth/ SSC Certificate)	:	
6.	Age as on 09/01/2023	:	_____ Years, _____ Months, _____ Days
7.	Place of Birth	:	
8.	Nationality	:	
9.	Gender	:	
10.	Marital Status	:	
11.	In case of married woman, Name of the Husband	:	

12.	Tick the appropriate box of the category to which you belong										
	SC		ST		PH		OBC		EWS		UR
Please attach a suitable certificate in support of the claim from an appropriate government authority.											

**13. Languages Known**

(i) Speak : \_\_\_\_\_

(ii) Read : \_\_\_\_\_

(iii) Write : \_\_\_\_\_

**14. Academic Record starting with secondary education (Please attach self attested copies of the Certificates)**

Examination	Branch/ Specialization	College/ Univ./ Institute	Year of passing	% / Grade	Class/ Division

**15. Specialization in Graduation:** \_\_\_\_\_

**16. Specialization in Post Graduation :** \_\_\_\_\_

**17. Present Employment: (Please attach relevant documents)**

<b>Organization</b>	
<b>Designation</b>	
<b>Nature of Job</b>	
<b>Date of joining</b>	
<b>Scale of Pay (Rs).</b>	
<b>Basic Pay (Rs.)</b>	
<b>Total Emoluments (Per month)(Rs.)</b>	

**18. Past Experience in chronological order (Please attach self attested copies of relevant documents in support of your past experience (s))**

<b>Organization</b>	<b>Position held</b>	<b>Date of joining</b>	<b>Date leaving</b>	<b>of</b>	<b>Pay (with scale)</b>

**19. Total years of the experience after attaining essential qualification**

**20. Have you ever been discharged/ suspended during your earlier employment? If yes, state reasons:**

--

**21. List of publications/ paper presentations, if any**

<b>S.No.</b>	<b>Author(s)</b>	<b>Year of Publication</b>	<b>Title of Paper</b>	<b>Complete Reference of Journal</b>

**22. Special Awards/ Honours/ Recognitions received, if any**

<b>Year</b>	<b>Name of Award/Honour/ Recognition</b>	<b>Name of Organization</b>

**23. Seminars/ Workshops/ Conferences attended/ organized, if any:**

<b>S. No.</b>	<b>Name of the Workshop/ Seminar/ Conference</b>	<b>Period</b>		<b>Topic</b>	<b>Organization</b>
		<b>From</b>	<b>To</b>		

**24. Statement of Objectives (Please indicate your career plan at IPE and How in your opinion do you meet the job requirements as advertised?) (Max. 500 words)**

**25. Any Other Relevant Information supporting this application**

---

**26. Membership in Societies**

**with their name (If any) :** \_\_\_\_\_

**27. Contact Information of two Referees (All of them must be familiar with your recent work)**

	Referee 1	Referee 2
Name :		
Designation :		
Address :		
Phone No :		
Email :		

**28. Have you ever been arrested/ prosecuted/ put under detention or bound down/ fined or convicted by any court of law for any offense if so give details** :

\_\_\_\_\_

**29. State whether you have been at any time (a) dismissed, removed or debarred from Service or (b) convicted by a Criminal Court** :

\_\_\_\_\_

**30. Any other relevant Information (Attach sheet if necessary)** :

\_\_\_\_\_

There are  attached sheets along with this form.

(Signature of the applicant)

Name of the Applicant : \_\_\_\_\_

**Note: Use separate sheet if necessary for any of the above items.**

## **DECLARATION**

I hereby declare that:

- (i) I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this application as well as attached sheets are true to the best of my knowledge and belief. If any part of the information given is found to be false or incorrect, I shall forfeit the claim to the post and will be liable to the disciplinary action;
- (ii) I have informed my Head of the Organization/ Department in writing that I am applying for the post vide this advertisement;
- (iii) I have not been convicted by a Court of Law for any offence or criminal proceedings are pending against me;
- (iv) I have not indulged in any of the acts of misconduct such as participating in Gherao of any authority whether educational or administrative, manhandling or abusing such authority or damaging any public building or property.
- (v) I shall abide by the ordinance, statutes, rules and regulations that may be made by the Indian Institute of Petroleum and Energy, Visakhapatnam from time to time.

**(Signature of the applicant)**

**Name of the Applicant:** \_\_\_\_\_

Date :

Place :



भारतीय पेट्रोलियम और ऊर्जा संस्थान  
INDIAN INSTITUTE OF PETROLEUM & ENERGY  
VISAKHAPATNAM - 530003

SUMMARY SHEET

Advt. No. \_\_\_\_\_ Dated: \_\_\_\_\_

1. 

Title	Surname	First Name

2. Date of Birth  3. Age  4. Category

5. Mobile No.: \_\_\_\_\_ Email ID: \_\_\_\_\_

6. Educational Qualifications:

Examination Passed	Branch/ Specialization	College/ Institute	University/	Year of passing	Percentage/ Grade	Class/ Division

7. Experience with pay scale and basic pay:

Employer	Position held	Date Joining	of	Date leaving	of	Pay with Scale of Pay

Total experience (in years/months):

Details of Research/Consultancy/Workshops/Seminars attended:

Any other (Awards, Prizes, Achievements etc.):

Date:

(Signature of Applicant)

Place:

Note: Use separate sheet if necessary for any of the above items.