

INDIAN INSTITUTE OF PETROLEUM AND ENERGY

2nd ANNUAL CONVOCATION 2022

NOTIFICATION

This is to notify all concerned that the 2nd convocation of the Indian Institute of Petroleum & Energy (IIPPE) will be held on **7th September 2022 (Wednesday)**. All students who graduated in session 2021-2022 are eligible to be awarded the degrees either in person or in absentia.

1. The convocation ceremony shall be held in conventional mode. i.e. all the degree recipients shall be required to physically present themselves at the convocation ceremony for the award of the degree.
2. All the degree recipients need to register through the link given on the website. Registration is **MANDATORY** for all degree recipients irrespective of whether one is attending or not attending the ceremony.
3. Please note that you have to pay Rs. 2000/- for the degree fee and convocation charges through SBI Collect, and applying online for the Convocation with complete details before the registration.
4. The degree in absentia will be issued from, 9th September 2022 onwards to you or to a person authorized by you (in writing). You can also opt to get your degree by post (speed post only). The fee payable for the issue of the degree is Rs. 2000/- which can be paid online through SBI Collect.
5. All are required to reach the Indian Institute of Petroleum and Energy with a Covid-19 vaccination certificate of both doses on 6th September 2022. Degree recipients have to mark their attendance and collect the gate pass, Convocation Scarf, and food coupons from the allotted counter at VMRDA Children's arena between 2 PM to 3 PM on 06-09-2022 after showing 2nd dose COVID vaccination proof.
6. A full-scale convocation rehearsal shall be held on 6th September 2022 (03:30 pm) at VMRDA Children's arena. Attending the rehearsal is **MANDATORY** for all the degree recipients. Degree recipients attending the rehearsal **ONLY** shall be permitted for the convocation ceremony.
7. Report on Wednesday, the 7th September 2022 between 09:30 AM to 12:30 PM at the venue mentioned below:

VMRD Children Arena, Siripuram Junction, Visakhapatnam

8. Follow the dress code given below both for the rehearsal and the actual Convocation:
 - a) Girls: white/cream Color salwar-kurta and ladies shoes.
 - b) Boys: white/cream Color kurta-pajama and formal shoes/leather footwear.
9. Registration for participation, attendance in the rehearsal, and the dress code are mandatory, failing which no degree recipient will be permitted to attend the Convocation.
10. Two parents/guardians/relatives are allowed inside the Convocation hall.

For further details, please visit Institute Website: <http://www.iipe.ac.in>

Payment instructions on the Application Process for Award of Degree

In order to apply for the award of your Degree/ Diploma (In person during Convocation on 7th September 2022 or through Speed Post, go to the SBI Collect portal, pay the convocation fees, and note down the transaction reference number.

The deadline for the process is 02-09-2022


Procedure for Payment of Convocation Fees using State Bank Collect

1. Go to the following URL of SBI Collect
<https://www.onlinesbi.com/sbicollect/icollecthome.htm>
2. Accept the terms and conditions and proceed
3. Select the following in the drop-down menus:
State of Corporate / Institution: **All India**
Type of Corporate / Institution: **Educational Institutions**
4. Click on Go
5. Select from the drop-down menu:
Educational Institutions Name: **INDIAN INSTITUTE OF PETROLEUM AND ENERGY**
Click <Submit>
6. Select from the drop-down menu:
Select Payment Category: **CONVOCATION FEE 2022**
7. Complete the form that appears, make payment, and note the transaction reference number correctly.

The sample form is given below

State Bank Collect / State Bank Collect Exit

State Bank Collect 11-Aug-2022 [05:32 PM IST]

 INDIAN INSTITUTE OF PETROLEUM AND ENERGY
2ND FLOOR MAIN BUILDING AUCE VISAKHAPATNAM . VISAKHAPATNAM-530003

Provide details of payment

Select Payment Category * IIFE FEE v

PURPOSE OF PAYMENT * --Select PURPOSE OF PAYM v

STUDENT NAME *

ROLL NO *

SEMESTER *

AMOUNT *

Remarks

* In case of any query, please mail to Studentfee@iipe.ac.in

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.




Associate Dean
Academic Affairs and Admin